



Aboriginal Teacher Education Program

Aboriginal Teacher Education Program
BACHELOR OF EDUCATION
OR
DIPLOMA IN EDUCATION APPLICATION
Community-Based Part-Time Program (Primary-Junior)



PROGRAM

Bachelor of Education (applicants who have/will have a completed university degree by June 30, 2017)

OR

Diploma in Education (applicants with a secondary school diploma or equivalent)

Eligibility for Teaching Certification in Ontario

Those who wish to teach in Ontario's publicly funded education system must be certified by the OCT. For detailed information regarding the licensing requirements of the OCT, please check the OCT website www.oct.ca or contact the College (1-888-534-2222) in advance to determine what documentation is required.

Applicants for the Diploma in Education **must** be of Aboriginal ancestry. Diploma candidates must submit documentary proof of Native ancestry, as specified by the Ontario College of Teachers, when they apply to the College for certification.

PERSONAL INFORMATION

Legal Surname		All Legal Given Names in Full	
Common Name (No Nicknames)	Former Surname	Gender	Date of Birth (YYYY/MM/DD)
Apt. Number	Number & Street	Area Code & Phone Number	
City	Province	Postal Code	
Email Address		Alternate Phone Number	
Status in Canada Canadian Citizen Permanent Resident Study Permit Other (specify, e.g., First Nations)			If Not Born in Canada, Date of Entry (YY/MM)
Country of Citizenship	First Language: English French Other If Other, submit the Test of Facility in English: http://www.educ.queensu.ca/apply		

In Canada, human rights legislation and policies recognize the importance of equity programs in ensuring equal participation by all members of society. Equity legislation and programs have designated four groups as needing special attention because of historical disadvantage including the Aboriginal Peoples of Canada. However, in Canada measuring the degree of under-representation in post-secondary education is difficult, as existing national and provincial databases do not include detailed information on the university student population. Queen's University believes in the principle of equity and is committed to implementing equity programs that ensure that all students are treated fairly and with respect.

The questions below will help us implement our equity programs. In addition it is a declaration of native ancestry which is required for admission to the Diploma in Education program. Please be assured that individual responses to questions will go directly to the Student Services Office and are accessible only by the Student Services Office and the ATEP Program.

1. Are you an Aboriginal Person? Yes No

Aboriginal People are persons who identify themselves as a North American Indian or member of a North American First Nation, an Inuit or Métis. North American Indians or members of a First Nation include status, treaty, or registered Indians, as well as non-status and non-registered Indians.

Status Inuit
Community to which you belong:

Non-Status Non-Registered
Community/Organization:

Métis
Community/Organization:

2. Are you fluent or functional in an Aboriginal language? Yes No

Algonquin Cree Mohawk Ojibwe Other:

EDUCATIONAL BACKGROUND

All Secondary Schools Attended: (send official transcripts)

From: (YY/MM)	To: (YY/MM)	Name and Location of School	Grade Level	Diploma Awarded

All Postsecondary Institutions At Which You Have Registered (Colleges and Universities): (send official transcripts). *If more than 3 institutions please attach a second sheet*

From: (YY/MM)	To: (YY/MM)	Name and Location of Institution	Type of Degree (3-4 Years)	Degree Expected (BA, BSc, etc.)	Conferral Date (YY/MM)

ADDITIONAL APPLICATION REQUIREMENTS

1. **Personal Statement of Experience (PSE):** The Aboriginal Teacher Education PSE is a supplemental application (available at the end of this application). Please complete the form and submit it along with your application.
2. **Letters of Community Support:** Reference letters from two respected members of your Aboriginal community (e.g., Elders, Community Leaders, Work Supervisors, Social/School Counsellors, Educators, Director of local Friendship Centres). The referees must be able to comment on Aboriginal community contributions which you have made, and your potential to serve in the field of Aboriginal Education. Each letter should also include the referee's name, position/job title if applicable, affiliated organization and contact information. Only original letters will be accepted, containing original signatures. Photocopies or fax copies of the letters will not be accepted.
3. **Resume:** The resume should provide a clear and concise overview of both (a) your academic background, and (b) work experience.

APPLICATION CHECKLIST

All documentation must be submitted to the Manatoulin North-Shore community-based ATEP office by December 01, 2016. (office address is listed below). Please ensure that your application package includes the following:

A completed application form

Official transcripts:

- Bachelor of Education applicants must submit post-secondary transcripts from each institution attended.
- Diploma in Education applicants must submit secondary school transcripts, and if applicable, post-secondary transcripts from each institution attended.
- All transcripts submitted must be official, bearing the institutional seal and/or original signature of the institution's registrar and must be submitted directly to the community-based ATEP office from the institution or from the applicant in an envelope sealed by the institution. Photocopied or faxed transcripts are not acceptable.
- All transcripts, once received, become the property of the Queen's Student Services Office and will not be returned to the applicant.
- An applicant's previous academic credentials must be obtained at an institution providing an academic environment and education that prepares students for potential success in advanced study at Queen's.

Personal Statement of Experience

TWO letters of Community Support (original letters with signatures)

Resume

Only documentation requested by the Student Services Office is considered for admission. We will not read any unsolicited material or letters of reference; unsolicited documents will be destroyed.

CRITERIA FOR SELECTION

Selection of applicants for the ATEP Community-Based Part-Time Program is based on:

- a. meeting the admission requirements and/or recommendations;
- b. the number of spaces available at the site;
- c. the assessment of academic background, prerequisites, work experience, Personal Statement of Experience, and Letters of Community Support.

Queen's may, at its discretion, suspend admissions to the program or site in accordance with University policy.

DECLARATION AND NOTICE OF COLLECTION, USE, DISCLOSURE AND TREATMENT OF PERSONAL INFORMATION AS PART OF YOUR APPLICATION

The personal information collected on this form is collected under the authority of the Royal Charter of 1841 as amended. The personal information collected on this form will be used for admission purposes. If you have any questions or concerns about the information collected or how it will be used, please contact Bob Burge, FIPPA Officer, 613 533 6205.

I certify that the personal information and documents submitted in this application, or to be submitted (all of which constitutes the application), are true, complete and correct in all respects, including my declarations as to citizenship and immigration status in Canada, that my autobiographic and personal submissions were authored solely and entirely by me, and that all information requested in this application has been disclosed. I understand that it is my responsibility to keep the Student Services office at Queen's University informed of any changes to the information in my application materials and I agree to do so in writing immediately after any such change occurs. I understand that I may be required to supply documentation at some future date to substantiate my claim(s) and any misrepresentation of this data may result in the cancellation of my admission or registration status.

Applicant's Signature _____ Date _____
(Please print your completed application form and sign/date it before faxing it to your community-based office.)

CONTACTS

Complete applications for the 2016 - 17 year are due by December 01, 2016.

Manitoulin-North Shore ATEP (MNS ATEP)

c/o Kenjgewin Teg Educational Institute
P.O. Box 328
M'Chigeeng, ON P0P 1G0

Telephone: 705-377-4342

Fax: 705-377-4379

Toll Free: 888-536-5439

Student Liaison Officer:

Natasha Abotossaway

natashaabotossaway@ktei.net

Monday to Friday 8:30am to 4:30pm EST

Questions about the ATEP Application:

Student Services Office

Queen's University

613-533-6205

educstudentservices@queensu.ca

Monday to Friday 8:30am to 4:30pm EST

ATEP Office

Queen's University

Toll Free: 800-862-6701

atep@queensu.ca

Monday to Friday 9:00am to 5:00pm EST

How did you find out about our program?

PERSONAL STATEMENT OF EXPERIENCE INSTRUCTIONS

Queen's Faculty of Education believes that the best teachers are not necessarily the ones with the highest academic standing. Personal qualities and experiences are vitally important to the successful educator. Accordingly, we weigh your Personal Statement of Experience (PSE) equally with your academic qualifications. The PSE is a required document in the Teacher Education application. PSEs are assessed only for applications that are deemed eligible (i.e., after the transcript is assessed). The statement must be prepared in your own words, without professional assistance. Only documentation specifically requested by the Queen's Student Services Office on the "How to Apply" website is considered for admission. Letters of reference are not requested and hence will not be read; please do not send them.

Queen's does not have specific requirements for the number of hours spent teaching or in teaching-related activities. Queen's believes that personal qualities and experiences are important to the successful educator. For question 1, applicants list up to 5 activities or jobs (paid or unpaid) that they have been involved in, including the positions held. Activities are valued equally and may include but are not limited to the arts, athletics, hobbies, volunteer, religious, social, farm, and/or household responsibilities.

PSE Question 1 Example

Experience	Location	Dates	Age Groups	Estimated Hours	Nature of responsibilities
Day camp counselor	Camp Kawartha, Kingston	July-Aug 2004 July-Aug 2005	5-9 years	8 weeks x 40 hours=320 8 weeks x 40 hours=320 Total 640 hours	Supervised 8 campers in archery, canoeing and crafts
Helped in a classroom	J.E. Queen's Elementary School Kingston	Thursday Mornings - fall semester	Grade 6	Approx 48 hours total	Worked with reading group
Sales person	Good Enough Ice Cream Store	2 evenings a week May-June	Adults	6 hours a week Total 48 hours	Helped people choose products, cashier

**ABORIGINAL TEACHER EDUCATION PROGRAM
PERSONAL STATEMENT OF EXPERIENCE**

Question 1: Using the chart below, list up to 5 activities or jobs (paid or unpaid) that you have been involved in, including the positions held. Activities are valued equally and may include but are not limited to the arts, athletics, hobbies, volunteer, religious, social, farm, and/or household responsibilities (max. 200 characters).

Experience	Location	Dates	Age Groups	Responsibility

ABORIGINAL TEACHER EDUCATION PROGRAM
PERSONAL STATEMENT OF EXPERIENCE

Question 2: Explain what you have learned from your list of experiences that will help you as a future educator in an Aboriginal context. Use paragraphs and full sentences. This is your opportunity to demonstrate your written communication skills (max. 3,400 characters).

ABORIGINAL TEACHER EDUCATION PROGRAM
PERSONAL STATEMENT OF EXPERIENCE

Question 3: List, in point form, the reasons for your interest in Aboriginal Education (max. 3,400 characters).

**ABORIGINAL TEACHER EDUCATION PROGRAM
PERSONAL STATEMENT OF EXPERIENCE**

Referee: Please provide the name and contact information of an individual not related to you (employer, supervisor, etc.) who can attest to your skills or experience in at least some of the areas you have listed. Your referee may be contacted to verify your statement.

Referee's Name:

Address:

Email address:

Telephone (daytime):

Capacity in which the referee knows the applicant:

Please indicate how long, years and months, that the referee has known the applicant (e.g., 3 years, 3 months):