



**Manitoulin-North Shore
Aboriginal Teacher Education Program (MNS ATEP)
Report for Teachers
(OCT Transitional Certificate of Qualification and Registration Recipients)**



This form is intended to assist Principals (designates) in commenting on demonstrated levels of teaching proficiency across a range of competencies. Assessors may also refer to Ontario Ministry of Education performance ratings and competencies expectations for new teachers (see O. Reg. 99/02, parts III and IV, and Schedule 2, found at: <https://www.ontario.ca/laws/regulation/020099/v4>).

This form should be completed and submitted twice each term – once at the mid-point (formative comments), and once near the end of the term (summative comments).

Please note: If applicable, the Ontario Ministry of Education “Appendix A: Summative Report Form for New Teachers (Approved Form)” may be submitted in place of this form (summative comments only), provided that the assessment reflects competencies for new teachers only.

Candidate Name	Cohort: 2019-2021	Cohort: 2019-2021
School	Board	
Grade(s)	Indigenous Language Instructor	Yes No
Practicum Supervisor Name	Principal	OR Designated Supervisory Officer

Please indicate type of assessment and Overall Rating for the appropriate term:

Term: Fall (Sept.-Dec.)	Winter/Spring (Jan.-June)	Other (specify)
Formative Report (completed mid-term Fall & Winter)	Overall Rating: Progressing at Appropriate Pace: Y N	
Teacher Self-Assessment (completed mid-term Fall & Winter)	Overall Rating: Progressing at Appropriate Pace: Y N	
Start Date	End Date	

Term: Fall (Sept.-Dec.)	Winter/Spring (Jan.-June)	Days Absent This Term:	
Summative Report Year 1: (completed the end of the Term)	Overall Rating: Satisfactory	Development Needed	Unsatisfactory
Summative Report Year 2: (completed the end of the Term)	Overall Rating: Satisfactory	Unsatisfactory	
Start Date	End Date		

Description of Teacher’s Assignment

Grade(s):	Total # of Students:		
# of Students Primary Division:	# of Students Junior Division:	# of Students Other:	
Full-time employment	# of minutes teaching per week (Primary)	(Junior)	total # of weeks*
Part-time employment	# of minutes teaching per week (Primary)	(Junior)	total # of weeks*

*Excluding PD Days & Holidays

Comments: Please use this space for comments (as needed).

New Teacher Assessment

(for OCT Transitional Certificate of Qualification and Registration Recipients)

Competencies for New Teachers found at: <https://www.ontario.ca/laws/regulation/020099/v4>:

I – Professionalism	Indicate Rating:			
<p>Please use this section to comment on professional characteristics such as initiative, dependability, punctuality, discretion and professional judgement.</p> <p>Competencies for New Teachers Please add here as applicable, comments on: professional knowledge (degree to which incumbent knows their subject matter, the Ontario Curriculum and education-related legislation).</p>	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<p>Comments, next steps:</p>				
II – Supporting a Community of Learners	Indicate Rating:			
<p>Please use this section to comment on commitment to pupils and pupil learning such as: promoting a safe and trusting learning community; promoting a positive Aboriginal learning community; and promoting student independence.</p> <p>Competencies for New Teachers Please add here as applicable, comments on: demonstrating commitment to the well-being and development of all pupils; dedication in efforts to teach and support pupil learning and achievement; respectful and equitable treatment of all pupils; and providing an environment for learning that encourages pupils to be problem-solvers, decision-makers, life-long learners and contributing members of a changing society.</p>	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<p>Comments, next steps:</p>				
III – Planning and Preparing	Indicate Rating:			
<p>Please use this section to comment on elements of planning and preparing – e.g. use of curriculum documents, sequencing of steps in a lesson or unit; differentiation; use of appropriate resources; incorporating Aboriginal content.</p> <p>Competencies for New Teachers Please add here as applicable, comments on: using professional knowledge and understanding of pupils, curriculum, legislation, teaching practices and classroom management strategies to promote the learning and achievement of pupils.</p>	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<p>Comments, next steps:</p>				

IV – Lesson Presentation	Indicate Rating:			
Please use this section to comment on presentation elements, e.g., instructional strategies; lesson management; awareness of classroom dynamics; clarity of communication to pupils; student engagement. Competencies for New Teachers Please add here as applicable, comments on: communicating effectively with pupils, parents and colleagues.	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
Comments, next steps: 				
V – Assessment	Indicate Rating:			
Please use this section to comment on assessment strategies, e.g. assessment for learning, assessment as learning, assessment of learning. Competencies for New Teachers Please add here as applicable, comments on: conducting ongoing assessment of pupils' progress, evaluating pupils' achievement and reporting results to pupils and parents regularly.	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
Comments, next steps: 				

NOTE: If more space for comments is needed, please attach additional sheet(s).

Practicum Supervisor Signature:

Teacher Candidate Signature:

Practicum Supervisor Title:

(indicates receipt of assessment only)

Date:

Date:

Distribution: The Teacher Candidate is responsible for obtaining signed and dated form and distributing as follows:

*Original: (Keep on file) Teacher Candidate Copies: Supervisor, ATEP
 Program/Administrative Assistant*

ATEP Program/Administrative Assistant

Telephone: 1-800-862-6701 Fax: 613-533-6203 Email: atep@queensu.ca