



**Manitoulin-North Shore  
Aboriginal Teacher Education Program (MNS ATEP)  
Report for Teachers  
(OCT Transitional Certificate of Qualification and Registration Recipients)**



This form is intended to assist Principals (designates) in commenting on demonstrated levels of teaching proficiency across a range of competencies. Assessors may also refer to Ontario Ministry of Education performance ratings and competencies expectations for new teachers (see O. Reg. 99/02, parts III and IV, and Schedule 2, found at: <https://www.ontario.ca/laws/regulation/020099/v4>).

This form should be completed and submitted twice each term – once at the mid-point (formative comments), and once near the end of the term (summative comments).

**Please note:** If applicable, the Ontario Ministry of Education “Appendix A: Summative Report Form for New Teachers (Approved Form)” may be submitted in place of this form (summative comments only), provided that the assessment reflects competencies for new teachers only.

<b>Candidate Name</b>	<b>Year 1: 2018-2019</b>	<b>Year 2: 2019-2020</b>
<b>School</b>	<b>Board</b>	
<b>Grade(s)</b>	<b>Indigenous Language Instructor</b>	Yes      No
<b>Practicum Supervisor Name</b>	<b>Principal</b>	<b>OR Designated Supervisory Officer</b>

*Please indicate type of assessment and Overall Rating for the appropriate term:*

<b>Term: Fall</b> (Sept.-Dec.)	<b>Winter</b> (Jan.-April)	Other (specify)
<b>Formative Report</b> (completed mid-term Fall & Winter)	<b>Overall Rating:</b> Progressing at Appropriate Pace: <b>Y</b> <b>N</b>	
<b>Teacher Self-Assessment</b> (completed mid-term Fall & Winter)	<b>Overall Rating:</b> Progressing at Appropriate Pace: <b>Y</b> <b>N</b>	
<b>Start Date</b>	<b>End Date</b>	

<b>Term: Fall</b> (Sept.-Dec.)	<b>Winter/Spring</b> (Jan.-June)
<b>Summative Report Year 1:</b> (completed the end of the Term)	<b>Overall Rating:</b> Satisfactory      Development Needed      Unsatisfactory
<b>Summative Report Year 2:</b> (completed the end of the Term)	<b>Overall Rating:</b> Satisfactory      Unsatisfactory
<b>Start Date</b>	<b>End Date</b>

**Description of Teacher’s Assignment**

Grade(s):	Total # of Students:	
# of Students Primary Division:	# of Students Junior Division:	# of Students Other:
Full-time employment	# of minutes teaching per week (Primary)	(Junior)
Part-time employment	# of minutes teaching per week (Primary)	(Junior)

**Comments:** Please use this space for comments (as needed).

# New Teacher Assessment

(for OCT Transitional Certificate of Qualification and Registration Recipients)

Competencies for New Teachers found at: <https://www.ontario.ca/laws/regulation/020099/v4>:

I – Professionalism	Indicate Rating:			
<p>Please use this section to comment on professional characteristics such as initiative, dependability, punctuality, discretion and professional judgement.</p> <p><b>Competencies for New Teachers</b></p> <p>Please add here as applicable, comments on: professional knowledge (degree to which incumbent knows their subject matter, the Ontario Curriculum and education-related legislation).</p>	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<p><b>Comments, next steps:</b></p>				
II – Supporting a Community of Learners	Indicate Rating:			
<p>Please use this section to comment on commitment to pupils and pupil learning such as: promoting a safe and trusting learning community; promoting a positive Aboriginal learning community; and promoting student independence.</p> <p><b>Competencies for New Teachers</b></p> <p>Please add here as applicable, comments on: demonstrating commitment to the well-being and development of all pupils; dedication in efforts to teach and support pupil learning and achievement; respectful and equitable treatment of all pupils; and providing an environment for learning that encourages pupils to be problem-solvers, decision-makers, life-long learners and contributing members of a changing society.</p>	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<p><b>Comments, next steps:</b></p>				
III – Planning and Preparing	Indicate Rating:			
<p>Please use this section to comment on elements of planning and preparing – e.g. use of curriculum documents, sequencing of steps in a lesson or unit; differentiation; use of appropriate resources; incorporating Aboriginal content.</p> <p><b>Competencies for New Teachers</b></p> <p>Please add here as applicable, comments on: using professional knowledge and understanding of pupils, curriculum, legislation, teaching practices and classroom management strategies to promote the learning and achievement of pupils.</p>	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<p><b>Comments, next steps:</b></p>				

IV – Lesson Presentation	Indicate Rating:			
Please use this section to comment on presentation elements, e.g., instructional strategies; lesson management; awareness of classroom dynamics; clarity of communication to pupils; student engagement. <b>Competencies for New Teachers</b> Please add here as applicable, comments on: communicating effectively with pupils, parents and colleagues.	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<b>Comments, next steps:</b>          				
V – Assessment	Indicate Rating:			
Please use this section to comment on assessment strategies, e.g. assessment for learning, assessment as learning, assessment of learning. <b>Competencies for New Teachers</b> Please add here as applicable, comments on: conducting ongoing assessment of pupils' progress, evaluating pupils' achievement and reporting results to pupils and parents regularly.	No Opportunity to Demonstrate	Satisfactory	Development Needed	Unsatisfactory
<b>Comments, next steps:</b>          				

**NOTE: If more space for comments is needed, please attach additional sheet(s).**

**Practicum Supervisor Signature:**

**Teacher Candidate Signature:**

**Practicum Supervisor Title:**

(indicates receipt of assessment only)

**Date:**

**Date:**

**Distribution:** The Teacher Candidate is responsible for obtaining signed and dated form and distributing as follows:

*Original:* Teacher Candidate    *Copies:* Supervisor, ATEP Program/Administrative Assistant

**ATEP Program/Administrative Assistant**

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