QUEEN'S UNIVERSITY
FACULTY OF EDUCATION

Regular Meeting of Faculty Board
Vernon Ready Room
Wednesday January 22, 2014 1:00 pm

M I N U T E S


Sarah Horsford, the new personal counsellor for students in Duncan McArthur Hall, has arrived and was introduced to Faculty Board. She is now booking appointments. She spoke about her position and asked for feedback from everyone. Personal counseling will go through the Administrative Offices, although this is not set up at the moment, so appointments can be booked through Main Campus counselling services for now. For now call 78264 to set up an appointment. Her office is B166, 78151 her extension, or by email at sarah.horsford@queensu.ca. They are trying to set up a direct telephone line as well as the option of setting up appointments online.

1. Adoption of the Agenda.

   Moved by Mr. Pyper
   Seconded by Ms. McDuff
   That the Agenda as circulated be adopted.
   Carried.

2. Approval of the Minutes of Faculty Board meeting held Wednesday November 27, 2013

   Moved by Mr. Chin
   Seconded by Ms. Luce-Kapler
   That the Minutes of the meeting of Faculty Board held November 27, 2013 be adopted as circulated.
   Carried.

   None.

   None.

5. Chair's Remarks.
   Mr. Kirby noted that he had received correspondence regarding proxy voting and replied that we have not done this in the past and that there are good reasons not to do so: motions may be amended and debate could change members’ minds,
Mr. Kirby noted that if someone wished to have a secret ballot on some motion, that this could be requested at any meeting. If they preferred not to express this request at the meeting, they should contact the Chair in advance of the meeting with the request.

6. Reports.

6.1 Report of the Acting Dean, Mr. Luce-Kapler  
(See Appendix A, below)

6.2 Report of Associate Dean, Undergraduate Studies, Mr. Chin  
(See Appendix B, below)

6.3 Report of Acting Associate Dean, Graduate Studies and Research, Mr. Klinger  
(See Appendix C, below)

7. Motions.

7.1 Moved by Mr. Pyper  
Seconded by Ms. Mackey on behalf of Programs, Admissions and Awards Committee  
That, effective for the 2014-2015 academic year, Native Studies be added as a teaching subject (sub-plan) for Queen’s Concurrent Education Intermediate-Senior.  

Carried. (Unanimously)

8. Reports of Standing Committees, Delegates, Coordinators.

8.1 BEd/DipEd Programs, Admissions, and Awards Committee.  
Mr. Pyper reported on the following items:

8.1 The committee has finished its work on the Ancillary Fees policy, course outline template, and request form. These have been sent to the Undergraduate Programs office for dissemination.

8.2 The committee is waiting for the new BEd program documents. Once received it will meet, review and vote, results coming to the next Faculty Board meeting.

8.3 The committee is working on a 'fitness to teach' statement -- something that the Registrar's Office can use with prospective students so such students can better self-identify and determine if a BEd program is right for them. Details will be available in future meetings.

8.2 Appointments Committee.  
No Report.

8.3 Good and Welfare Committee.  
No Report.

8.4 Nominating Committee.  
Ms. Martin reported that the Nominating Committee has received a request from Gail MacAllister, Manager, Senate Operations and University Policy, that we initiate the nomination and election process for a Faculty of Education Senator. Shehla Burney was elected to fill Liying Cheng's position as Liying is on sabbatical and, according to the
Constitution, had to step down as of January 1, 2014. Although Shehla's term of office extends until August 31, 2014, the Senate deadline for announcement is 11 March, 2014. Therefore a call for nominations will be issued shortly followed by an election for the position.

An appeal was made for another member of Nominating Committee to bolster the ranks. We would welcome the addition of one faculty member.

8.5 Renewal, Tenure/Continuing Appointments, Promotions Committee.
No Report.

8.6 Strategic Planning Committee.
Ms. Laverty gave the following report:
The SPC is in the process of revising the Faculty of Education Strategic Framework 2011-2014. Our first step is to gather feedback from the 3 students groups - ESS, EGSS, and CESA on the strengths, weaknesses, opportunities, and threats (SWOT) relating to their experience at the Faculty of Education. The next SPC meeting will use this and other committee feedback for an environmental analysis that will inform future directions for the Faculty.

8.7 Coordinator of Continuing Teacher Education.
No Report.

8.8 Coordinator of the Queen’s-Trent Concurrent Teacher Education Program.
Ms. White reported the following:
• Courses are going well.
• CESA is continuing with a full slate of activities for the winter term, and considering how they can plan for the organization to carry on as an education students association, with a broader membership than just our Concurrent Program students.
• Our Smartboard workshops have been popular with our students.
• Applications to the program are a little lower this year, and we are planning the reading day for late March.

8.9 Coordinator of the Aboriginal Teacher Education Program.
(See Appendix D, below for report)

8.10 Coordinator of the Community Outreach Centre
No Report

(See Appendix e, below for report)

8.12 Senators.
Ms. Christie reported the following:
Deletion of Fields in Master of Education (SCAD)
That Senate approve the proposal to delete all fields in the Faculty of Education Master’s program effective immediately, resulting in the Master’s program continuing to be offered as a general program without any fields of specialization.

Passed

The second draft of Campus Master Plan was presented to Senate. There are very significant changes being proposed to West Campus.


8.13 Student Society Reports.

Hannah Miller, Vice President External, Concurrent Education Students’ Association reported on the following:

- Our first ever Con-Ed Week, was a big success! Thank you to all of the professors who supported and participated in the Smoker with Profs, a joint CESA-ESS initiative.

- We had our Queen’s Conference on Education and it was a fantastic weekend, thank you so much to the Faculty of Education for hosting us.

- Juno award winner Peter Puffin is coming to put on a workshop for CESA students, and we are looking to collaborate with ESS again on this initiative.

Sean Cousins, M.Ed. Representative gave the following EGSS report:

The Faculty of Education and the EGSS hosted the inaugural RBJSE Workshop Day on January 16. Feedback from students in attendance shows that the experience overall was very positive. The RBJSE is scheduled for Friday, February 28, 2014. The Symposium Committee has received over 40 proposals from students domestically and from students enrolled at other universities in Ontario.

EGSS is proud to celebrate Chinese New Year with graduate students in the Faculty of Education. The EGSS will be attending the Panda Garden for Friday, February 7, 2014.

Cedar Lockwood, Education Student Society, noted the following items:

ESS Council is really happy with the number of events that have gone on since we have come back in January. First of all, BEd fest, which is a new event much like a welcome week or frost week, went extremely well. Except for some weather issues and some changes in locations we had very high turnouts to events and it seems to have brought about the type of unity we were hoping to achieve in the faculty. The medicine wheel workshop as mentioned was a huge success and there is potentially going to be another one held in April. Equity and Equality week workshops are going on and now certificates are available. Thank you to the staff and helpers in the Education Career Services office. They have presented really helpful, strong presentations on resumes and interviews, and plural. They have also done so much for TORF and it really is appreciated. Also a thank you to the helpful staff in the Education Library and it is great to see all of the good resources and need things they offer like cords and plugs for electronics.
Robin Dhanoa, Education Student Society, reported the following:
An open forum type discussion was held for Education students to express their views on the quality of academics at the faculty. There were approximately 40 students in attendance and they shared both positives and negatives of the program or extending aspects of it. There were concerns voiced about a security breach.

8.14 Staff Representative Reports.
No Report.

8.15 Miscellaneous oral reports.
Ms. Morcom reported on the Kahswentha Indigenous Knowledge Initiative which took place on January 23, 2014 – History of Indigenous-Settler Relations. This was the second in a series of four teach-ins on the issues of: language, history, representation, and governance. The event was impressively well attended, and hopefully will help lead to even more events at West Campus.

Mr. Kirby noted a play “JACOB’S STORY, The story of a terrible, awful, no good, very bad thing that happens to some kids.” being put on by NeuroDevNet and The Domino Theatre on Wednesday February 12, 2014. It is a play about Fetal Alcohol Spectrum Disorder (FASD). The above date was sold out but they will be performing it again for our BEd students on Wednesday April 16th, 2014 as part of the Horizon’s workshops.

9. Question Period.
None received.

10. Good and Welfare.
None received.

11. Adjournment.

On motion by Mr. Pyper, the meeting adjourned at 1:50 pm.

John Kirby                     Bonnie Knox
Chair                           Secretary

THE NEXT MEETING OF FACULTY BOARD will be held in the Vernon Ready Room on Wednesday February 19, 2014 at 1:00 pm. Items for the Agenda should be given to Ms. Knox in Room A233 no later than 3:30 pm on February 12, 2014.
APPENDIX A

Dean’s Report to Faculty Board

January 22, 2014

1. Dean’s Office Transition
   - Thank you to everyone for your support during the transition
   - Steve is doing well and is working at his painting
   - Keeping him apprised of the big issues – primarily the new B.Ed. program at this point

2. Program Change Agreements
   - Meeting held with MTCU and other faculties of education on December 18
   - Agreements outlined proposed restructuring of our B.Ed. Program
   - Received tacit approval to move forward as we have outlined the structure of the new B.Ed. program
   - Still not clear whether our concerns about funding will be met

3. SREC Committee
   - Thank you to the members who finished the structural details for the new program last week
   - Proposal is being developed for the PAAC committee’s consideration, then will be brought forward to a special faculty board in order to meet deadlines for approvals at the University level
   - Proposal will outline the structure – there will be time to develop the courses in more depth, the curriculum, and how they will be delivered in more detail over the next few months
APPENDIX B

Associate Dean Undergraduate
January 22, 2014 report

1. The SREC committee has completed this phase of the work, and a complete package is being submitted to the Programs, Admissions, and Awards Committee in the coming days. Our hope is that there is a special meeting of the PAAC to consider the submission, with the hope that the PAAC will create a motion for Faculty Board. Once there is a motion, then PAAC will request a special meeting of Faculty Board so that we can vote on the motion. As a reminder, the timelines for this 4-semester program have always been extremely tight, and it is necessary that we approve a program design so that it can go through the appropriate Senate approvals. Without it, we have no program to offer to the consecutives in 2015. As a reminder, this is a transition program that will run until a re-designed program for 2019-2020 is created. That is the first year when all concurrent and consecutive candidates will be taking the same program.

2. We had discussions with the Office of the University Registrar and confirmed our target concurrent education number at 225. The aim will be to have a mix of 20 music, 150 arts, and 55 science.

3. The staffing request letters have been distributed to all faculty and continuing adjuncts. Please complete the form electronically as this facilitates the staffing process. For people who want to see the staffing assignments before they are finalized, if you contact Wendy Gratto, within 24-48 hours she will let you see the most current version of what everyone requested, and what has been assigned so far. Keep in mind that staffing often occurs in small “bursts”, especially in the case where we need to consider graduate course assignments so the staffing document is always a work in progress. Initial workload proposals will be distributed by April 15, and final workload proposals are distributed by May 30.

4. This week, the GSU letters were also sent to all Faculty and shows their current standing.
APPENDIX C

Associate Dean of Graduate Studies and Research Report
FACULTY BOARD, January 22, 2014

Graduate Studies

Applicant Numbers in Graduate Programs for 2014/2015 (as of January 21st, 2014)

<table>
<thead>
<tr>
<th>Program</th>
<th># of Applicants</th>
<th>Breakdown</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ph.D.</td>
<td>31</td>
<td>21 Domestic, 10 Visa</td>
</tr>
<tr>
<td>M.Ed.</td>
<td>67</td>
<td>33 Domestic, 34 Visa</td>
</tr>
<tr>
<td>M.Ed. AWIES</td>
<td>18 (in progress)</td>
<td>All domestic</td>
</tr>
</tbody>
</table>

Graduate Diploma in Professional Inquiry (GDPI)

- Two webinars are scheduled:
  - Saturday, February 15th, 2014 at 10:30 am
  - Wednesday, March 5th, 2014 at 7:00 pm

Research

Faculty Share Presentations

- Ted Christou and Chris DeLuca have been nominated to present for 2013/2014.
- Ted’s presentation will be Thursday, January 30 at 3:30 pm in the VRR, the title is “my clock hit 00:00, signalling a new day”.
- Chris’ presentation will be Thursday, March 20th at 1:30 pm in the VRR.

Annual Book Launch

- One shared Book Launch is set for Tuesday, February 25th, 2014 from 3:30 – 5 pm in the EDUC Library.
- Celebrating publications by Drs. Ted Christou, Ben Kutsyuruba, Rebecca Luce-Kapler, Jane Chin, Liying Cheng.

2014 Rosa Bruno-Jofré Symposium in Education

- Will be held on Friday, February 28th, 2014.
- The theme is “Interdisciplinary Perspectives of Education: Starting conversations and building connections”
- Lindsay Heggie is the Chair for 2014.
- A call for proposals was made and the submission deadline was January 19, 2014.
- Workshop Day held on Thursday, January 16th, 2014 was a success; 45 students registered, plus presenters and faculty.

Visiting Scholars

- Dr. Egan Chernoff (University of Saskatchewan) is visiting January 22 – 24, 2014. His keynote title for PROF 170 is “What Social Media Has Taught Me About (Mathematics) Education”. Anyone interested in meeting with him is to contact Jamie Pyper.
APPENDIX D

ATEP REPORT FOR FACULTY BOARD

ATEP and the Faculty of Education have had a full Fall semester and plans for further developments in the Winter semester. Our on-campus FOCI 201 course has continued to progress well. We were grateful to have Mohawk Elder Jan Longboat join our students and us for lunch when she was at Queen’s to visit FDASC. We were also glad to have Shannon Payne, an education researcher with the AFN, come discuss resource use, vetting, and development, and Kelly Maracle, ATEP grad and AWIES student, come to speak about her role as a teacher in Kingston’s Aboriginal Alternative School. We ended the term with a feast for our students, and we have redone our lounge to improve it for their use. Our students, working with the Education Students’ Society, have held two workshops on the Medicine Wheel with author Tim Yearington. Both were filled to capacity.

ATEP staff continue recruitment efforts in partnership with the ERO. Paul Carl has offered two recruitment webinars for community-based programming and will hold a third for campus-based ATEP. We are also working with Education Career Services to put together a career fair for those who wish to teach in Aboriginal communities. That builds on the numerous school boards with high Aboriginal populations who were present at the Options Career Fair in January. We participated actively in the Poverty Challenge which was organized for all teacher candidates, volunteering as facilitators and providing a safe space in our lounge for poverty experts. We also continue our work in the Kingston community. Lindsay Morcom continues to serve on the Aboriginal advisory council for Limestone District and Algonquin-Lakeshore School Boards, and is working with them to bring David Bouchard to Kingston. She hopes to gain support from the Aboriginal Council and Kaswhenta Initiative for this. Limestone District School Board held a student conference on Aboriginal learning at West Campus, and ATEP staff volunteered there. Paul Carl and Lindsay Morcom both service on KACIN, and are excited to take part in the feast on Feb. 17 to celebrate a visit from musician Andrew Balfour at Unitarian Place at 3:00. It is open to the community. In addition, Paul Carl continues to invite students, staff and faculty to participate in a smudge every Tuesday at 1:00. He has also worked extensively with the Practicum office to setup practica or alternative practica in Aboriginal settings not only for ATEP students but for 10 additional students. ATEP staff have also been liaising with QUIC, and Alison Cummings from QUIC has offered cultural sensitivity training in EDST 450. To give all teacher candidates access to appropriate resource materials, Good Minds will be visiting the campus on Feb. 4.

Lindsay Morcom participated in the CAUT Forum for Aboriginal Academic Staff in November, and the Hawaii International Conference on Education in January, where she met with numerous other Indigenous academics and representatives from WINHEC to explore possibilities for partnerships between WINHEC and ATEP, and to pursue further work with the University of Otago in New Zealand.

Community-based ATEP continues to go well. Both of our community-based coordinators have been working with our campus-based offices to set up practica for community-based students,
and those are set to begin in February. At both sites, we have also hired and trained all faculty liaisons. They are all of Aboriginal heritage and will provide support to students in the classroom. In response to the intent of the UCCMM to increase language programming and maintenance on Manitoulin Island, we have developed a work plan to introduce an immersion language component to programming at MNS. We will meet with the MNS management committee on 10 December 2013 to discuss that with them, and we also had a teleconference with Stephanie Roy to discuss the best way forward. We will meet with Stephanie Roy and representatives from Algoma University in February to discuss connecting our immersion program with their Anishinaabemowin language program. Finally, we have begun planning our 2014 summer session and look forward to having our community-based students on campus in August of this year. We are working with both community sites to develop appropriate programming as the B.Ed. moves to a two-year program. Peter Chin delivered a webinar on 13 Jan 2013 to discuss program development with our community partners. ATEP staff and Rebecca Luce-Kapler met with MTCU representatives in January to discuss our funding realities, and these along with community needs and recommendations will inform the development of our expanded ATEP programming.

Report Submitted by: Dr. Lindsay A. Morcom

Date: 23 January 2014
APPENDIX E

Faculty of Education, Queen’s University
Education Registrar’s Report to Faculty Board (22 January 2014)

2014-15 BED/DED Program Admissions

- All Consecutive program application deadlines were extended from December 2 to January 17.
- On January 22 there are 1473 applications compared with 1459 at this time last year. Applications received as of 22 January:

<table>
<thead>
<tr>
<th>DIVISION</th>
<th>Total</th>
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<tbody>
<tr>
<td>Intermediate-Senior</td>
<td>512</td>
</tr>
<tr>
<td>Primary-Junior</td>
<td>910</td>
</tr>
<tr>
<td>Technological Education</td>
<td>51</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>1473</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRACK</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aboriginal Teacher Education</td>
<td>18</td>
</tr>
<tr>
<td>Artist in Community Education</td>
<td>64</td>
</tr>
<tr>
<td>Outdoor &amp; Experiential Education</td>
<td>61</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>143</strong></td>
</tr>
</tbody>
</table>

- The deadline for Intermediate-Senior and Primary-Junior applications only has been extended to 14 February, with a deadline of February 21 to submit the PSE and transcripts. Total applications for 2013-14 were approximately 1500.
- Reading Day is scheduled for Wed, 12 Feb. We will aim to have 70 readers total, a reduction similar to last year.
- We are contacting applicants with missing documentation to ensure files are able to be assessed for potential admission.
- A weekly detailed report on application numbers is produced and is available on the front desk in the ERO, including teaching subjects and a comparison to 2013-14 applications.