



SCHOOL OF GRADUATE STUDIES  
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To: Graduate Assistants  
From: Monica Corbett  
Date: July 17, 2022  
RE: **2023-24 DAAD Study Scholarships and/or Research Grants**

**DEADLINE TO SGSPA: OCTOBER 4, 2022**

NOTE: The graduate level funding described is scheduled to start as of October 1, 2023. In order to counteract the spread of the coronavirus, DAAD continuously adapts its funding programmes to the dynamic pandemic situation. The protection of funding recipients, partners and employees is a priority. DAAD has a section of their website dedicated to COVID-19 related issues for international scholarship applicants and scholarship holders:

<https://www.daad.de/en/coronavirus/#InternationalScholarshipHoldersApplicants>

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The German Academic Exchange Service (DAAD) is a publicly funded independent organization of higher education institutions in Germany. Among other funding opportunities, DAAD offers research grants and/or study scholarships for students with at least a Bachelor's degree to either study or do research in Germany. This memo is for circulation to your current post-doctoral fellows, graduate students and if applicable 4<sup>th</sup> year undergraduate students in your department/program.

(NOTE: There is a separate DAAD Undergraduate Scholarship Program to support undergraduate US and Canadian students interested in studying, doing research, or completing an internship in Germany. Applicants to this program apply directly to DAAD. Application details and eligibility requirements are here: <https://www.daad.org/en/study-research-in-germany/study-in-germany/undergraduate/> )

## PROGRAM DESCRIPTIONS

Note: All funding will start as of October 1, 2023.

The School of Graduate Studies and Postdoctoral Affairs (SGSPA) administers applications for the DAAD competitions for:

**Study Scholarships:** available to highly qualified graduating 4<sup>th</sup> year undergraduates, recent graduates and graduate students of all disciplines to provide the opportunity to study in Germany, or complete a postgraduate or Master's degree course and obtain a degree from a German higher education institution. Graduate study scholarships are granted for one academic year (10 months) with the possibility of a one-year extension for students in degree-granting programs to complete a full degree course in Germany. The duration of the Study Scholarship is between 10 and 24 months depending on the length of the chosen study programme. Scholarship funding periods must start as of October 1, 2023.

Applicants in all academic fields are welcome to apply. Complete details on eligibility requirements and other terms of this scholarship, and the mandatory online application, can be found on DAAD's website, here: <https://www.daad.org/en/find-funding/graduate-opportunities/study-scholarship/>

There is an FAQ here: <https://www.daad.org/en/find-funding/faq/faq-study-scholarship-and-research-grants/>

**Research Grants (7-12 months):** awarded primarily to highly qualified PhD candidates or Post-Doctoral fellows who are early in their academic/professional careers OR to individuals wishing to earn a doctoral degree in Germany. Funding may also be granted to recent PhDs who would like to conduct research. Graduate students should be enrolled full-time in an accredited graduate program. For PhD students who apply for this funding, no more than 3 years should have passed since receiving ABD (All but Dissertation) status. Doctoral and Post-doctoral applicants may also apply. All academic disciplines are eligible. Graduate research grants are for 7 -12 months, with the possibility of a one-year extension (short term research grants are not available until further notice). Doctoral candidates wishing to complete their degree in Germany may receive up to three one-year extensions. Funding periods must start as of October 1, 2023. Complete details on eligibility requirements and other terms of the research grants, and the mandatory online application, can be found on DAAD's website, here:

<https://www.daad.org/en/find-funding/graduate-opportunities/research-grants/research-grants-one-year-grants-7-12-months/>

NOTE: In exceptional cases students who will have completed a Bachelor's degree by the time they begin their research are also eligible to apply for Research Grants. Undergraduate students have

many other opportunities to apply for funding for study or research in Germany. Visit [www.daad.org](http://www.daad.org) to find out more.

#### **ELIGIBILITY REQUIREMENTS:**

- Applicants in all academic fields are welcome to apply, but DAAD does have restrictions on support for studies/research in medicine and medicine-related fields (such as dentistry, pharmacy, etc.)
- Applicants should have a well-defined study project that makes a stay in Germany essential.
- German language ability is not a requirement for this grant, however students should demonstrate language skills commensurate with their study and research needs.
- Applicants may not hold a DAAD grant and a grant from another German or German-American organization/German-Canadian organization concurrently for the same project. Prior recipients of a DAAD grant should contact DAAD New York before applying to determine their eligibility status.
- DAAD Study Scholarships in artistic fields (such as Music, Film, etc.) and Architecture, have additional, special eligibility requirements, and a different deadline and submission process. For additional application guidelines for these fields, please go to <https://www.daad.org/en/find-funding/graduate-opportunities/study-scholarship/>, click “Application Guidelines for Artistic Fields” and click on the relevant field from the list shown.

**Graduate applicants:** Graduate students may apply at any point in their graduate studies at Queen’s University. Applicants should be US or Canadian citizens enrolled full-time in a graduate degree program at Queen’s University. Foreign nationals may apply if they have been full-time graduate students at an accredited US or Canadian university for more than one academic year at the time of application. However, all foreign nationals must contact DAAD New York before applying to determine their eligibility status. Contact information can be found here: <https://www.daad.org/en/home/contact/>

**Undergraduate applicants:** Undergraduate students should apply in their senior (final) year of undergraduate study at Queen’s University, for a Study Scholarship. Undergraduates are NOT eligible to apply for Research Grants. Graduating seniors applying for this program must be enrolled full-time at the time of application. Applicants must have completed at least a Bachelor’s degree prior to beginning their study in Germany. The academic year abroad should begin immediately following the completion of their degree. Undergraduate applicants must be US or Canadian citizens enrolled full-time in a degree program at an accredited US or Canadian university. Foreign students are eligible to apply if they have been enrolled full time in a degree-granting program for at least two years. All foreign nationals must contact DAAD New York before applying to determine their eligibility status.

## GUIDELINES FOR ALL APPLICATIONS:

**ONLINE APPLICATION:** The online application portal is on DAAD's website. Applicants should review all instructions before applying. Applicants **must** complete the online application, submit it to DAAD via the application portal, **AND** provide a PDF of the completed application to the SGSPA, along with all supporting documents (except the reference letter; see below), by the deadline of October 4, 2022.

**CHECKLISTS:** Applicants should follow/download the applicable **checklist** to make sure their application is complete:

Study Scholarship: <https://www.daad.org/en/find-funding/graduate-opportunities/study-scholarship/> under, **Download Application Documents**.

Research Grants: <https://www.daad.org/en/find-funding/graduate-opportunities/research-grants/research-grants-one-year-grants-7-12-months/> under, **Download Application Documents**.

**REFERENCE LETTER:** One signed reference form from a university professor in the applicant's major subject or discipline is required, to be received no later than DAAD's deadline of November 4, 2022. The reference form is available on the [DAAD portal](#), and it is also called referee's report. The referee can mail their reference form to: DAAD (German Academic Exchange Service), Study/Scholarship OR Research Grant, 871 United Nations Plaza, New York, NY 10017.

### NOTES:

1. The application is only complete when DAAD has received the complete electronic application via the online portal and reference by mail (postmarked by the deadline). **Please note that incomplete or late applications will not be accepted.**
2. Applicants receive an email confirming successful submission of the online application to the DAAD portal. Applicants must provide this email as proof that their application has been successfully submitted to the portal, with the copy of the application submitted to the SGSPA, by October 4, 2022.
3. For either the Study Scholarships or Research Grants competitions, currently registered final year undergraduate students, or currently registered graduate students at Queen's University or current post-doctoral fellowship holders at Queen's University, must submit a PDF of their complete application to the SGSPA by October 4, 2022.

**EVALUATION CRITERIA AND INTERNAL ADJUDICATION PROCESS:** As a partner university with DAAD, Queen's University may nominate one "priority candidate" for these competitions. The priority candidate will be placed in a separate application pool in the DAAD national competition. Even with this status, competition for the limited number of awards is still very strong.

An ad hoc committee of the SGSPA will evaluate all eligible applications using the same criteria that the DAAD Selection committee will use: the overall excellence of the academic record, the proposed plan of study/research, and the applicability of the proposal to German institutes of higher education, archives or research institutes. This subcommittee will determine our priority candidate.

Although Queen's can only nominate one priority candidate, all other, non-nominated, eligible applications will still be considered by DAAD, in the general competition. Also it is possible to apply directly to DAAD after October 4, 2022 and up until DAAD's deadline on November 4, 2022.

**MORE INFORMATION AND ASSISTANCE:** For more information about DAAD, and DAAD's funding programs and application processes, applicants can consult the Frequently Asked Questions document on the website:

<https://www.daad.org/en/find-funding/faq/faq-daad-scholarships-events/>

There is a manual with instructions about using the DAAD application portal, here:

[https://www.daad.de/saportal/hilfe/hb\\_download/PBF\\_en.html](https://www.daad.de/saportal/hilfe/hb_download/PBF_en.html)

If an applicant cannot find assistance from all the website materials, they should contact DAAD's program office. Contact information can be found here: <https://www.daad.org/en/home/contact/>

**THE DAAD INFORMATION POINT TORONTO:** The DAAD Information Point Toronto is dedicated to serving the needs of students and faculty in Canada. It promotes study and research in Germany, advises local students on funding opportunities, and builds ties between German and Canadian universities. The Centre is open for consultation and by appointment. The website is:

<https://www.daad-canada.ca/en/about-us/who-we-are/daad-canada>

**SUBMISSION OF APPLICATIONS:** Applicants will submit the PDF of their complete application with all required attachments to Erfanieh (Erfan) Aghdasi, SGSPA by email: [aghdasie@queensu.ca](mailto:aghdasie@queensu.ca) **NO LATER THAN OCTOBER 4, 2022.**

Thank you for your assistance. Please let potential applicants know they can contact Erfan Aghdasi ([aghdasie@queensu.ca](mailto:aghdasie@queensu.ca)) or me ([corbettm@queensu.ca](mailto:corbettm@queensu.ca)) if there are problems or questions.

Yours sincerely,



Monica Corbett  
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