Queen’s University - Concurrent Teacher Education Experience in Education Year 1 Report

To be completed by Host Professional (Please Print):

Candidate Name ____________________________________________

Host Professional Name ______________________________________

Name of Setting ___________________________ Board (if applicable) __________________

Grade/Age group ________________ Days Absent ______ Total Hours _______

City ______________________ Dates of Placement: _____________ to _____________, 20__

Please check off the tasks and duties in which the candidate was involved.

OBSERVATION

☐ observed learners

☐ observed at PLC/ staff meetings

☐ observed at other school events

☐ recorded observations

☐ recorded reflections regarding observations ("the why behind the what")

☐ discussed observations and reflections with Host

☐ provided a copy of observations and reflections when requested by Host

ASSISTANCE

☐ assisted with preparation of learning materials

☐ assisted individuals with their learning

☐ assisted small groups with their learning

☐ assisted with daily routines (transition times; handing out, collecting materials…)

☐ assisted with yard/hall/bus/other duties

☐ assisted with extra-curricular activities

☐ assisted with other tasks

PROFESSIONAL DISPOSITIONS

Did the candidate demonstrate the following attributes?

☐ Punctuality and dependability

☐ Initiative

☐ Contributes to the safety and security of learners

☐ Professional conduct (respectful of colleagues; caring disposition; maintains professional boundaries; discretion)

Further Comments

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Host Signature ____________________________ Date ____________________________

Candidate Signature ____________________________ Date ____________________________

(This signature indicates receipt of the report only)

Top copy-candidate, 2nd copy- Queen’s Practicum Office, bottom copy-Host Professional