

Memo



FACULTY OF EDUCATION

Duncan McArthur Hall
511 Union Street
Kingston, Ontario, Canada K7M 5R7

Practicum Office
Tele: 613-533-6202
FAX: 613-533-6596

TO All Police Services in Ontario

FROM Peter Chin, Ph.D., Associate Dean, Undergraduate Studies

SUBJECT BEd Candidates from Queen's University Request for a Criminal Reference Check & Vulnerable Sector Screening

As part of our Bachelor/Diploma of Education through the Aboriginal Teacher Education Program, Queen's Education candidates are required to complete practicum placements in elementary and/or secondary schools in Ontario where our candidates work in classrooms with assigned associate teachers and their pupils. Our candidates must successfully complete 12 weeks in a classroom and therefore require a Vulnerable Sector Screening prior to undertaking these mandatory weeks of practicum.

School principals and their Boards require that candidates completing their practicum placements in their schools, provide the school administration with appropriate Police Background Check documentation, in order to be admitted to their assigned school. It is essential therefore, that this documentation include both Canadian Police Information (CPIC) databases and a Vulnerable Sector Screening. Without this documentation, the teacher candidate cannot complete the required practicum components of the Teacher Education Program, and will not qualify for the BEd degree.

Teacher Candidates do not receive remuneration of any kind while completing their practicum placements. Accordingly, we have directed our candidates to contact you in order to arrange for completion of this requirement. Should you require any further clarification regarding the Bachelor of Education Program, please contact the Practicum Office at 613-533-6202.

Respectfully,

Peter Chin, Ph.D.
Associate Dean, Undergraduate Studies.