

**Manitoulin-North Shore Aboriginal Teacher Education Program  
PRAC 415: Introduction to Schools**

ATEP Office  
Faculty of Education  
Queen's University, Kingston, ON



Teacher Candidate \_\_\_\_\_

Dates of Placement: May 7-25, 2018

Associate Teacher \_\_\_\_\_

Grade \_\_\_\_\_

School \_\_\_\_\_

Board \_\_\_\_\_

Location \_\_\_\_\_

Days Absent \_\_\_\_\_

Formative Assessment (completed at the practicum mid-point)

Dates: May 7 to May 15, 2018

Summative Assessment (completed on the final day)

Dates: May 16 to May 25, 2018

Please check off the tasks and duties in which the candidate was involved. For the Formative Assessment, it is expected that the Teacher Candidate's assessment would have no more than two missing check marks from each column below. For the Summative Assessment, it is expected that the assessment would have no more than one missing check from each column.

OBSERVED	ASSISTED	INITIATED
observed in the classroom and other learning spaces	assisted with preparation of learning materials	designed a short learning activity
observed at PLC/ staff meetings	assisted individual students with their learning	delivered a short learning activity
observed at other school events		
recorded observations	assisted small groups of students with their learning	
recorded reflections regarding observations ("the why behind the what")	assisted with daily routines (transition times; handing out, collecting materials...)	
discussed observations and reflections with you	assisted with yard/hall/bus duty	
provided you with a copy of observations and reflections when requested	assisted with extra-curricular activities	
	assisted with other tasks	

Further Comments (Please use additional sheets as needed.)

Did the candidate demonstrate the following attributes?

Punctuality, Initiative and dependability

The ability to maintain the safety and security of students

Professional conduct, discretion and consideration of colleagues and students

Associate Teacher \_\_\_\_\_

Date \_\_\_\_\_

Teacher Candidate \_\_\_\_\_

Date \_\_\_\_\_

(Signature indicates receipt of the assessment only)

**Associate Teachers and Teacher Candidates must sign and date the report.**

**Distribution:** The Teacher Candidate is responsible for obtaining signed and dated form and distributing as follows:

*Original:* Teacher Candidate    *Copies:* Associate Teacher, ATEP Program/Administrative Assistant

**ATEP Program/Administrative Assistant**

**Telephone: 1-800-862-6701    Fax: 613-533-6203    Email: [atep@queensu.ca](mailto:atep@queensu.ca)**

*We wish to express our sincere thanks for your contribution to the professional growth and development of our Teacher Candidates.*