

EGSS Meeting Minutes

Thursday November 12th, 2015

Date: November 12, 2015

Time: 10:00 - 11:32AM

Location: Graduate Student Lounge

Present (Able to Attend on Doodle): Jessica C (Chair), Jessica R (Skype), Heather B, Heather C, Luna, Terry, Britney, Kyle, Haley, Stefan, Ian, Steve, Glenda, Newsha

Regrets: Jennifer, Murdoch, Jim

Guests: None

Minutes: Ian Matheson

Agenda

1. Approval of Minutes from last meeting (October, 2015)

- Moved By Kyle
- Seconded By Newsha

2. Approval of Agenda

- Moved By Kyle
- Seconded By Steve

3. Discussion about Jim Murray's (EGSS President) Email to the Executive (copied to last page)

- Relevant Resource for Discussion from Glenda (SGPS Constitution). Page 8 & 9 are relevant to us at this point. We should probably look to amend and incorporate some of these by-laws: <http://www.sgps.ca/info/downloads/bylaws-policies.pdf>
- Concern about our president currently unable to perform duties due to medical situation.
- We are able to amend the constitution and pass motions with a 2/3 consensus of the executive.
- Motion to amend constitution to allow executive to elect interim president in place of president (on medical leave) by Kyle, seconded by Terry, all executive members present are in favour (2/3 majority), motion is passed.
- Motion to allow for self-nominations for interim president by Terry, seconded by Heather, all are in favour.
- Jessica Chan self-nominates, no other self-nominations.
- Vote for Jessica Chan as interim president, all in favour.
- Ian requests volunteers to amend constitution using the SGPS constitution. Volunteers include Ian, Kyle, Terry, Britney, Newsha, Jess C., Jess R, Heather C. The team will look to meet in next two weeks and re-draft constitution, send to executive for feedback.

4. Executive Reports

President (Jim Murray)/ **Chair** (Jessica Chan)

- 3 Pending Funding Requests for Discussion (EGSS Student Initiative Grant Program). Need 3 Members to Review applications.
 - 1. RBJSE Request for Funding (2016)
 - 2. Creativity Collective Application Received: Need 3 Members to Review Application
 - 3. Writing Retreat
- Kyle, Heather C., Terry volunteer to be review committee.

Faculty Board (Stefan Merchant - Ph.D. rep, Stephen McGregor - M.Ed. rep)

- Enrolment for online programs is up and the faculty is now involved in other online Masters programs (e.g. Masters of Health Education)
- EDUC 900 is changing to a 2-year course that meets less often.

Graduate Studies and Research (Jessica Rich - Ph.D. rep, Newsha Ghafari - M.Ed. rep)

- **Open Up Graduate Defenses to Queen's Community:** GS&R committee members asked us to inquire about graduate students' perspectives on having their oral thesis examination at the

master's and doctoral level be open to other members of the Queen's community without requiring permission. Under the current regulation, visitors from outside of the Queen's community must request permission to attend an examination but the examination is open to all members of the Queen's community for the purposes of research dissemination (except under certain circumstances) – Will be holding a forum for graduate students to share their opinion on the way defences are run

- Faculty Share - Liying Cheng, Derek Berg, Rena Upitis will be asked if they would like to present.

Nominating (Murdoch Matheson)

- Nothing new to report

Renewal, Tenure & Promotion (Ian Matheson)

- Next meeting is November 24th, nothing new to report

Appointments (Jessica Chan)

- Everything is progressing as expected. The application deadline closed on Oct 9. We posted 3 Tenure-Track Assistant Professor Positions: Program Evaluation and Classroom Assessment, Language and Literacy, Inclusion and Student Success.
- Graduate Students will have the opportunity to attend Job Talks, and meet with each Candidate - this information will be made available over the list serve once it is determined and available

Good & Welfare (Glenda Christou)

- Soup Lunch Monday November 16
- I've been asked by Joan McDuff (Good & Welfare Committee) if there are any charities we would like to contribute towards and if we are already thinking of doing any fundraisers. I promised in an earlier meeting to provide some more information about these. As such, I am forwarding a link with organizations in Kingston and I'm hoping we can come to a consensus about a few we would like to sponsor. Perhaps you can **pick 1-2 organizations and some ways we should sponsor them**:
 - <http://www.charity-charities.org/Canada-charities/Kingston-ON.html>
 - <http://www.saveafamilyfromsyria.org/kingston/>
- St. Vincent de Paul, Martha's table, Humane Society, and Youth Shelter have been suggested.

Strategic Planning (Kyle Robinson)

- Meet on December 10th

Part-Time Student Representative (Haley Motruk)

- Nothing to report

Academic Events (Heather Coe)

- Scholarshare - November 26th at 12:00-1:30 VRR
 - Meaghan Low (MEd Student)
 - Terry Soleas (PhD Student)
- \$200 secured from SGPS

International Student Representative (Luna Yue Peng)

- Chinese New Year, will look into it with social reps
- Proposed idea for holiday social to celebrate different cultures during holiday break, or shortly before (potluck?) will look into it with social reps

Website & Communications (Jen Nolan)

- *Jessica Chan*: Sent email to Vicky to update Executives on our website (<http://educ.queensu.ca/egss>)
- Jen will meet with Vicky week of Nov 3 about website

Co-Social Events Coordinators (Heather Braund & Britney Lester)

- Graduation Reception (Nov 18, 5PM) and Volunteers: Ian, Haley, Newsha, Terry, Heather, Glenda, Luna.
- Holiday Social - Blue martini, Dec 9th
- Re-Cap of October Events

Treasurer (Terry Soleas)

- Financial Status, Banking Authorization
- Preliminary financial status that I've managed to piece together so far
- Financial outlook: \$3600 plus around \$1500 in student fees, will email to inquire about when we'll receive these (payment plan may affect it)

7. Adjournment: Approval to End the Meeting

- Moved By Kyle
- Seconded By Terry