

EGSS Meeting Minutes

Date: January 22nd 2015

Time: 1:00pm

Location: Grad Lounge

Present: Lorraine, Jim, Ian, Yongfei, Jessica Chan, Jessica Rich, Andrea, James, Karen, Glenda, Asia, Cheng

Regrets: Vita-Marie, CJ, Ulemu, Xiaoqian, Chad

Guests: None

1. Approval of Minutes from last meeting (November 2014)

- The Nominating Committee needs to add info for nominates election
- The minutes will be re-approved in the next meeting

2. Approval of Agenda

- Approved by Jim; Seconded by Ian

3. Executive Reports

President (Lorraine)

- Funding application for RBJSE has been reviewed

Nominating (Glenda)

- None

Faculty Board (Yongfei) & Jessica

- Next faculty meeting will be on Monday
- SGPS is considering changes to the current representation model

Grad Studies & Research (Vita-Marie & Jim)

- Recruitment strategies for graduate students, particularly international students - the need to make the "Queen's brand" visible at conferences, workshops, on-line, etc.
- Updates to Grad. Handbook as we move to on-line delivery model (e.g. D2L, forms, etc.)
- Updates from the School of Graduate Studies and Research (e.g. events such as the Career Fair, future funding issues, etc.)
- Guest speakers (e.g. MITACS - partnership between government, private sector and universities focusing on research and innovation)
- Use of Fluid Survey as the standard software for data collection across the university (also discussed at GREB)
- Specific requests from students from other faculties to take graduate courses - decided on an individual basis - confidential.
- The newly formed On-Line Graduate Programs Steering Committee (of which I am a member) - looking at new GDPI (Graduate Diploma in Professional Inquiry) & PMOE (Professional Masters of Education) - both part time, on-line programs aimed at practicing professionals; Ministry funding of new on-line modules.
- New Graduate Academic Caucus (GAC)--a university-wide group that brings together graduate students who sit on Faculty Advisory Committees to discuss current issues. (If someone else wished to take this on)

Renewal, Tenure, & Promotion (Jessica)

- Everything progressing as expected.

Appointments (CJ)

- None

Good and Welfare (James)

- Continue contacting with the committee
- Preparing congratulation cards for graduates

Strategic Planning (Ian)

- Waiting for the announcement for the new chair and next meeting

Website and Communications (Cheng)

- No current updates from the Faculty
- Campus ITS committee will have a meeting soon

Academic Events (Ulemu)

- ScholarShare promotion

Social Events (Asia & Andrea)

- Arrange social events for January and February

International Student (Xiaoqian)

- Multicultural event (need more details)

Treasurer (Karen)

- Encourage more events, both social and academic

Part-Time Student Rep (Chad)

- None

5. Discussion Items

- New BEd programme schedule
 - Yongfei: Peter Chan address the affects that new programme had on graduates.
 - Karen: do they send out a request to say is there anything needed to be added on the agenda?
 - Jessica: probably will have a date.
 - Yongfei: May be after the meeting (Jan 26).
- SGPS new representation modle
 - Jessica: Currently, EGSS has 2 representatives (1 Master and 1 PhD) on the SGPS
 - Yongfei: The proposed changes include a proportion-based model (based on the number of graduate or professional students in a given programme)
 - Jessica: This change has not been viewed positively by current council representatives. We are going to share our opinion in next meeting as we against the change.
 - Chan: programme varies.
 - Karen: it is not accurate if just use the number of students in the programme. As the time that students in a programme varies.
 - James: I am curious does the aboriginal programme get a representative?
 - Jessica: because they are part of the EGSS/ESS, so no.
- Congratulation cards for graduates
 - James: I have an idea about sending cards to students who complete their defense.
 - Lorraine: Great idea and you can get a list from Celina. Also, you can get financial support from Karen.
- Social media student representatives

- James: I would like to know whether Vicky still wants to set up a position for student representatives.
- Lorraine: probably not this year.
- Cheng: I will contact Vicky to confirm the plan.
- ScholarShare promotion
 - Ian: would it be possible to do a roundtable or other format?
 - Karen: nice idea.
 - Lorraine: it will be a good chance for people to practice before presenting at other academic conferences.
 - James: earlier, the time is terrible as we were working for RBJSE
 - Ian: maybe we can do the promotion again since the submission for RBJSE has completed.
 - Lorraine: I will pass those ideas to Ulemu.
- Social events
 - Glenda: Can we schedule some events at the Isabel Bader Centre?
 - Karen: good idea.
 - Lorraine: Maybe we can arrange this event in March as the weather may not that good.
 - Jessica: we can ask mentors to invite their mentees to join our social events.
- Encourage more events
 - Karen: we are funded for both academic and social events. I encourage us to organize more events for our students.
 - Andrea: Asia and I are planning on a more formal party for graduates.
 - Rich: we would like to organize another writing camp but it is hard to find a room.
 - Chan: for the writing camp, are we able to make it a monthly event?
 - Lorraine: three days maybe too intensive for a monthly meeting.
 - Karen: can we add a position, like writing coordinator, in EGSS?
 - Lorraine: We can discuss this further as a committee. We can add to the agenda for the next meeting.

6. Motions

- None

7. AOB

- None

Approval to end the Meeting

- Approved Jessica; seconded by James