# EGSS Meeting Minutes

**Tuesday, November 2, 2012 — 10:30 – 11:30 AM**

**Location:** Graduate Student Facility

**Attendance:** Lisa, Lorraine, Ian, Sean, Samantha, Jessica, Scott, Chi, Tim, Michael, Lindsay, Katelan, Yi

**Guest(s):** Terry Bridges

**Regrets:** CJ, Marcea, Judy

<table>
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<tr>
<th>Agenda Item</th>
<th>Decision / Action</th>
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<td>Approval of the Agenda: Approval of October 2012 Minutes</td>
<td>October Minutes and November Agenda. Lisa put forward motion to approve the minutes and agenda. Seconded by Timothy. Motion approved.</td>
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### Officer Reports

#### President’s Report (Lisa):

- EGSS student fees were followed up on. SOLUS issues have been fixed; students were properly charged during the summer for 2011-2012 fees and fall semester for 2012-2013 fees. Sean Richards (SGPS) assures that fees will be forwarded to the EGSS by the end of November.

- Convocation reception: Wednesday, Nov. 21/12. Ceremony is at 10am with reception to follow in Education Library. Financial support from the GSR Office is to be determined via Erin. Lisa will send out the invite through the listserv and track attendance. Social Events will need to coordinate food & beverages, and volunteers are needed. Lisa will send out a detailed email to EGSS executives to outline the nature of the reception and the volunteer roles.

- EGSS e-mail account will be used for EGSS-sponsored events; do not use Celina to send out listservs. Please give 24 hours notices so that Lisa or Samantha can forward messages.

#### Treasurer’s Report (Timothy):

- $93.88 reimbursed to Lorraine Godden through the EGSS Student Initiative Grants Program to cover costs for the Grad Student Q&A Panel Discussion (application was reviewed and approved by 2 EGSS Exec's)

- Signatory power has been transferred to Tim & Lisa at the bank (BMO)

- Make a budget for your committees if you require funds. Further discussion at December meeting is needed.

#### Academic Events Coordinator’s Report (CJ):

- Scholarshare will be occurring in November. CJ will be sending out an email through the listserv soon.

#### Social Event Coordinators’

- Will try to organize another potluck closer to the end of the term
**Report (Michael):**

- Fort Fright went over well – requires refund for 2 tickets
- Film screening on November (13th or 14th). Will invite B.Ed students to network with Grad Students. Popcorn and drinks will be served

There is interest in reserving the gym for drop-in physical games. Will look into renting out the Gym.

**Webpage/Communications’ Report (Samantha):**

- Had 2 meetings with Vicky Arnold. The website requires an overhaul.
- Taking articles for November newsletter
- Asking EGSS executive members to submit information for personal web-pages

**International Student’s Report (Yi):**

- No news to report

**Part-Time Student’s Report (Katelan):**

- Has liaised with Marlene with regards to part-time student needs

**RBJSE Chairperson’s Report (Lindsay):**

- Online survey for student input is going well
- A date has been selected for the Symposium: March 22, 2013
- First committee meeting will take place in November
- Will send out an email next week asking for volunteers

### Committee Reports

**Faculty Board (Scott & Jessica):**

- post residency fees: discussion about lowered tuition for PhD candidate students who are working on their dissertation; using less university resources
- there are workshops geared for graduate students on east campus, particularly through the CTL: get the word out
- Time to Completion forum: a lot of pressure from the ministry to complete on time.
- Scott will prepare a letter and approach SGS to inquire about the November convocation to advocate for an earlier convocation date.

**Graduate Studies & Research (Chi & Ian):**

- New area of specialization: “Curriculum Theorizing”
- Time to completion: because the Med and PhD programs are funded for 2 and 4 years, students will have to apply for extensions at those points, instead of waiting for the 5th, or 7th year of their program.
- Needs assessment survey currently on D2L about diploma/online Master’s program
- Interest in clothing/accessories orders, Chi will look into and report back in December (needs to be either a non-profit initiative, or any profit should be donated to a local charity)

**Appointments (Judy) –**

- The Faculty Appointments committee members have reviewed applications for one tenure-track position: Aboriginal Education / Coordinator of Aboriginal Teacher Education Program. Three applicants will visit Queen’s University in November. Preliminary timetables on the three days include interviews, presentations, and meetings with faculty and graduate students.

**Renewal, Tenure & Promotions (Marcea) –**

- nothing to report at this time
| Good & Welfare (Sean) | A B.Ed. student and I are leading a Panel Discussion Organizing Committee that is currently engaged in planning to host a panel discussion in April 2013, called “Building Safe Schools.” We have so far over twenty B.Ed. and graduate students, and we expect to meet once a month to share progress reports for each committee head position. The theme of the panel discussion hinges on principles of equity in education and it is an attempt to bring awareness to issues of equity in education and how educationalists, educators, and students of education, address issues of equity in education through a discussion of building safe schools. Tentative date: April
Apply for EGSS support through the EGSS student grants initiative program (talk to Lisa or Tim for paperwork)
• Upcoming meeting: November 14th |
| Strategic Planning (Lorraine) | Nothing new to report at this time |
| Nominating (Vacant) | Nothing new to report |
| Old Business: | |
| New Business: | Terry Bridges (Education PhD candidate, and Senator on Grad Studies Executive Committee). Queen’s is receiving a lot of pressure from the ministry to have graduate students graduate on time. Plans to hold a meeting on campus after November 15th to further discuss these issues.
• Fill out a printed survey on how graduate students use the graduate space (Lisa will return anonymously to Marlene)
• Lisa will send out a doodle poll for the December meeting |
| Adjournment | 11:28 am |

Minutes taken by: Samantha Shewchuk / November 2nd, 2012.